

Immanuel Lutheran Church and School

Sunday School Parent Manual

Purpose and Goal

The primary purpose of Sunday School is to nurture the faith development of the children of our congregation, teach God's Word, and to focus on the Great Commission of Jesus Christ. (Matthew 28:19-20)



Sunday School is not meant to be the primary Christian teaching a child receives, but should be in partnership with the teaching of parents and also the hearing of God's Word in regular church attendance.

We also wish to equip the children of the congregation to be witnesses to the world of Christ's love. This is a challenge and commitment that the Sunday School staff holds of utmost importance.

Sunday School for Your Child is Important

Luther wrote his Small Catechism to be used in the home by parents. At Immanuel Lutheran Church and School we believe parents are responsible for their children's growth in their faith.

Parents are the primary Christian Educators in the church, and the family is the God-ordained institution for faith building in children and youth and for the passing of faith from one generation to the next.

"Fix these words of mine in your hearts and minds; tie them as symbols on your hands and bind them on your foreheads. Teach them to your children, talking about them when you sit at home and when you walk along the road, when you lie down and when you get up. Write them on the doorframes of your houses and on your gates, so that your days and the days of your children may be many in the land that the LORD swore to give your forefathers, as many as the days that the heavens are above the earth."

--- Deuteronomy 11:18-21

Immanuel Lutheran Church and School would like to partner with you to assure that your child lives their Christian faith. As a parent you are in a unique position of influence. By bringing your children to Sunday School and attending the Sunday morning Bible studies you will be modeling to your children that Bible study is important.

Following Christ requires more than just knowledge of the Scripture. It means obeying and serving Christ with our entire lives. That is why Immanuel Lutheran Church and School is committed to partner with your family to teach and enable you to live out your faith in everyday life. In working together, we hope to not only bring the Good News of Jesus Christ to our children's hearts, but we also hope that they become disciples of Jesus Christ their whole lives.

"Be imitators of God, therefore, as dearly loved children and live a life of love, just as Christ loved us and gave Himself up for us."

---Ephesians 5:1-2a

New in the manual this year:

1. Class and Room Assignments
 - Parents & two's in the Preschool classroom
 - 3's & 4's in the Kindergarten classroom
 - 5's & Kindergarten in the 1st grade classroom
 - 1st -2nd grade in the 2nd grade classroom
 - 3rd-4th grade in the 3rd-4th grade classroom
 - 5th-6th grade in the Fine Arts classroom
 - 7th-8th grade in the Middle School classroom
 - High School in the Family Life Center
2. Children will not be allowed to leave the classroom until their parents arrive to pick them up. They will not be allowed to leave with an older sibling.
3. First Intergenerational Birthday Party for Jesus on December 21.
4. Memory work will be Luther's Small Catechism pieces for each grade.

Sunday School Staff

The staff for Sunday School consists of:

- Superintendent(s)
- Classroom teachers
- Classroom assistants or helpers
- Substitute classroom teachers
- Music director
- Bulletin board director



The superintendent(s) of Sunday School is under the direction of the Growth Ministries Board of Immanuel Lutheran Church and School as well as the Director of Family Ministry.

Class and Room Assignments

We offer the following classes:

- Parents & two's in the Preschool classroom
- 3's & 4's in the Kindergarten classroom
- 5's & Kindergarten in the 1st grade classroom
- 1st -2nd grade in the 3rd-4th grade classroom
- 3rd-4th grade in the 2nd grade classroom
- 5th-6th grade in the Fine Arts classroom
- 7th-8th grade in the Middle School classroom
- High School in the Family Life Center

Hours/Classrooms

Sunday School is held from 9:15 to 10:15. Students should be on time. The Sunday School uses the Day School classrooms.



Attendance

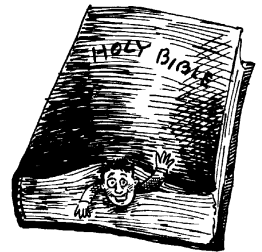
Weekly attendance at Sunday School should be regular and faithful. Parents are strongly encouraged to attend Bible Classes while their child(ren) attend Sunday School. Sunday School should be in conjunction with regular church attendance with parents, not in place of attending church services. In order to help attendance at church be more meaningful, children are always included in the worship services by their participation in the children's message.

Registration

A registration form needs to be completed for each student attending Sunday School. The parent and/or guardian must fill this out. The registration form will be published in the bulletin, or may be obtained from the Sunday School Superintendent or Sunday School teacher or on the church website www.immanuelmarshfield.org. It is very important the staff know the location of each parent during the Sunday School hour. Parents need to be contacted immediately if a child becomes ill.

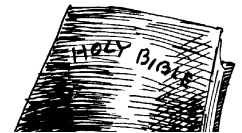
Use of Bibles

Children in 3rd grade and up are encouraged to bring their Bibles to Sunday School each week. The lessons all have a Biblical foundation, so the Bible may be used as the most important reference. To encourage children to have Bibles, Immanuel Lutheran Church and School provides each member in 3rd grade with a Bible of their own through the Milestone Ministry Program. Parents are encouraged to read daily from the Bible with their children.



Curriculum

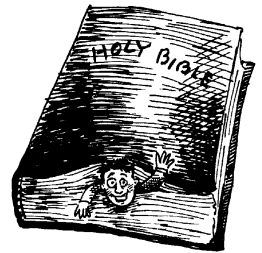
Curriculum published by Concordia Publishing House is normally used. Appropriate-age material is chosen for each class.



Memory Work - How to learn the faith... by heart!

One of the most important parts of our Sunday School is the teaching of God's Word.

"Fix these words of mine in your hearts and minds; tie them as symbols on your hands and bind them on your foreheads. Teach them to your children, talking about them when you sit at home and when you walk along the road, when you lie down and when you get up." — Deuteronomy 11:18-19



Why memorize the faith?

First, because our Lord has told us to do it: *"Fix these words of mine in your hearts and minds"* (Deut. 11:18a). And second, because life itself comes to us through the Word of God: *"Man does not live on bread alone, but on every word that comes from the mouth of God."* (Matt. 4:4)

What is the goal?

The goal is to have these words **permanently** fixed in our hearts. There are members of Immanuel Lutheran Church and School in their eighties and nineties who even now know their catechism—some of them in the German! This can be true for you and your children. Seventy years from now the words we learn will be with us, in our minds and in our hearts. They will be God's gift for you and your child's Christian life... a well of understanding for our walk with the Lord.

Can YOU and your child memorize?

Yes. Anyone can... you too! The Lord himself will give you and your child the words to learn and the strength to speak them. We are sure of it... and we are sure of you and your child!

How do you do it?

The best way to learn the Word by heart is by **daily** speaking the words out loud. The key to memory work is discipline and repetition. There are lots of different ways to do it, but by far the most effective is the "family prayer method".

In this method, you gather together each morning as a family for prayer. This could take place at the breakfast table before the meal. Each evening do the same before you go to sleep. Make the sign of the holy cross, sing a hymn together if you like, read aloud the memory verse, and pray with one

another. In this way, as a family, you will speak the memory verse reading twice **each day** in prayer to God. Without ever sitting down to actually "memorize" you and your child will learn it by heart.

If you are not able to do memory work in this manner, try this. A noon study at school, or writing down the memory verse once a day will help. Above all else, remember the key to memorizing without work is **daily**. A little bit **each day** will enable you and your child to permanently memorize. It will be yours and your child's for life.



Bring a Friend

The goal of our Sunday School is not only to teach God's Word to our children, but also to encourage them to be witnesses to the world. As part of this challenge from God's Word, the students along with the teachers are encouraged to bring unchurched friends or neighbors to Sunday School. Each visitor and student will come see the Superintendent for a present and an attendance card.

Visiting Sunday School

Parents, guardians, and other special adults are always welcome to visit classes at any time.

Drop Offs/ Pick Ups

The classrooms are usually opened about 5-10 minutes before class begins. Teachers are requested to be there at that time. **Students must not be dropped off unless the teacher or assistant is there.** Parents are to wait outside the classroom until the students are finished with class to be picked up. Children will not be allowed to leave the classroom until their parents arrive to pick them up. Parents may speak to the teacher with questions or comments after class.

Food and Drink

Children may attend the Fellowship Hour before Sunday School but are **NOT** to bring food and/or beverages into the classrooms. Occasionally a teacher may bring the students a treat. Teachers need to be made aware of food allergies your child may have. (This information is gathered on the registration form.)

Tithing

10% of money collected during the Sunday School is given to Immanuel Lutheran Church and School for operating expenses.

Compassion Children

The Sunday School helps Immanuel Lutheran Church and School sponsor 4 children from Compassion International through Sunday School offerings. They are Ingrid from El Salvador, Emmanuel from Ecuador, Veerajeyam from India, and Flori from the Philippines. Members of the congregation and Sunday School students collect aluminum cans which are turned in for money which is donated to help in the sponsorship.

The money the Compassion Children received from Immanuel Lutheran Church and School provides medical care, schooling, and clothing. Sunday School students write letters and/or draw pictures to send to our Compassion Children. In turn they will send letters and pictures back to our children. All the letters we receive are posted on Sunday School Mission Bulletin Board located across from the Fellowship Hall to the left of the water fountain. We feel this is a wonderful outreach for the students to be involved in, sharing the love of Christ with a foreign child.





Opening - Music Time

Each Sunday the 2-year-olds through 6th grade students participate in music time. They learn age-appropriate music consisting of fun, action and praise songs. The students will sing their praises at several church services.

Christmas Program

One of the joys for children and our church family is the Sunday School Christmas Program. Christmas Program practices are listed on the calendar, and the program will be December 14th at the 10:30 church service.



Discipline

Students are expected to be on their best behavior at all times while in the classroom and during music time. If a student becomes disruptive, the teacher will give him/her a warning. If the student disrupts the class and the teacher is unable to teach, the student will be removed from the classroom and taken to the Superintendent to wait for a parent to come and then discuss the problem that occurred.

Newsletter

The Sunday School Newsletter will have important dates and news. Watch for it to come home with your children and check for it on the web at www.immanuelmarshfield.org

2008-2009 Sunday School Staff		
Superintendents		
Chellen Wright	207-8469	cwteacher40@yahoo.com
Eva Scheppa	387-8929	gr8life4@charter.net
Bulletin Board Manager		
Judy Fritz		
Parents & 2's in the Preschool classroom		
Liz Jonas	387-6513	lizzieej@charter.net
3's and 4's in the Kindergarten classroom		
Annie Neville	387-6404	kanganeville@yahoo.com
5's and Kindergarten in the 1st grade classroom		
Chellen Wright	207-8469	cwteacher40@yahoo.com
Assistants Jacob Rusch, Julie Wirtz, Nathan Wright		
First & Second Grade in the 3rd/4th grade classroom		
Margie Strey	305-5040	mmjajm@yahoo.com
Assistant Al Schmitt		
Third & Fourth Grade in the 2nd grade classroom		
Laura Krause	652-3235	lauralea1962@yahoo.com
Steve Steingraber	389-1064	steven.steingraber@yahoo.com
Fifth & Sixth Grade in the Fine Arts classroom		
Dean and Renee Griepentrog	384-4646	griepentrog4@aol.com
Seventh & Eighth Grade in the Middle School classroom		
Wayne and Barb Coblentz	387-4643	barbcoblentz@gmail.com
High School in the Family Life Center		
Erik Thomack	486-9126	
Music Director		
Lori Steingraber	389-1064	jeanie_430@hotmail.com

Sunday School Year

Education/Registration Sunday kicks off the Sunday School year the Sunday after Labor Day, and classes begin the following week and end the weekend before Memorial Day.

Schedule for Sunday School Singing 08-09

October 19	3-yr-olds to 6th grade sing in church 10:30 Service
November 8	1st to 6 th grade sing in church 5:00 Service
December 14	Christmas Program at 10:30 Service
February 22	3yr - K sing in church 10:30 Service
March 15	3-yr-olds to 6th grade sing in church 10:30 Service
May 10	3-yr-olds to 6th grade sing in church 10:30 Service

September 7	Education Sunday Rally Day 8:00 Service Installation of Sunday School Teachers Booths in the Fellowship Hall in between services celebrating Christian Education – Registration and meet the Sunday School Teachers
September 14	Activities: Getting to Know You AND the Compassion Children Explain the Compassion Children’s Program to the kids with a map, weather, population, what schools are like <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
September 21	Questions About... 3 year olds through High School
September 28	Questions About...3 year olds through High School Milestone Ministry – 2 year old canvas bag presentation at the 1030 Church Service
October 5	Questions About...3 year olds through High School
October 12	Questions About...3 year olds through High School <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
October 19	Questions About...3 year olds through High School 3-yr-olds to 6th grade sing in church @ 10:30
October 21	Sunday School Teachers Meeting 6 PM ALL TEACHERS
*October 26	Worship in the Tabernacle Exodus 25-30 and 35-40 SS Christmas Program Practice During Opening
*November 2	Joshua and the Twelve Spies Numbers 13-14 SS Christmas Program Practice During Opening
*November 8	Grades 1 st – 6 th sing in church @ 5pm service

*November 9	The Bronze Serpent Numbers 21:4-9 SS Christmas Program Practice During Opening <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
*November 16	Entering the Promised Land Joshua 3-4: Deuteronomy 34:1-12 SS Christmas Program Practice During Opening
*November 23	Rahab Joshua 2:6-7 SS Christmas Program Practice During Opening
*November 30	Deborah Judges 4-5 Shut In Craft High Schoolers to complete
*December 7	Christmas Lesson or Activity SS Christmas Program Practice During Opening <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
*December 13	930 – 1130 SS Christmas Program Practice
*December 14	No Lesson SS Christmas Program Practice During Sunday School Time Sunday School Christmas Program at 10:30 Service
*December 21	Intergenerational Birthday Party for Jesus Sunday School Hosting Fellowship Hour
December 28	OFF
January 3	Sunday School Teachers Bible Study and Meeting 9-11 Eva to Lead ALL TEACHERS
*January 4	Gideon Judges 6-8
*January 11	Samson Judges 13-16
*January 18	Ruth Book of Ruth No Lesson K-2 nd Craft for shut-ins
*January 25	God Calls Samuel 1 Samuel 1-3 No Lesson 3 rd – 6 th Craft for shut-ins
*February 1	Saul Becomes King 1 Samuel 8-11 <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
*February 8	David and Goliath 1 Samuel 17: 1-42

	Bring Your Parent to Sunday School Day
*February 15	David and Jonathan 1 Samuel 20
*February 22	Jesus' Parables: The Lost Sheep Matt. 18:12-14; Luke 15:3-7 3-yr olds to K sing in church @ 10:30 service
*March 1	Jesus' Parables: The Workers in the Harvest Matt. 20: 1-16
*March 8	Jesus' Parables: The Mustard Seed Matt. 13: 31-32; Mark 4: 30-32; Luke 13: 18-19
March 15	Ablaze! 3 year olds through High School 3-yr-olds to 6th grade sing in church @ 10:30 service
March 22	Ablaze! 3 year olds through High School
March 29	Ablaze! 3 year olds through High School <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
April 5	Ablaze! 3 year olds through High School
April 12	EASTER OFF
*April 19	Jesus' Parables: The Friend at Midnight Luke 11: 5-8
*April 25	1:00 to 3:00 Set Up Gym for the VBS Kick Off Celebration
*April 26	Jesus' Parables: The Wise and Faithful Servants Matt. 24: 45-51; Luke 12: 42-48 VBS Kick Off Celebration after 2 nd service <i>Write letters to Compassion Children</i> <i>Preschool – K Flori Each color a picture</i> <i>1st and 2nd Ingrid Each color a picture and make a class letter</i> <i>3rd and 4th Verajayam Make a class letter</i> <i>5th and 6th Emmanuel Make a class letter</i>
*May 3	Jesus' Parables: The Forgiven Debts Luke 7: 41-43
*May 10	No Lesson - Take Your Mom to the Mother's Day Brunch 3-yr-olds to 6th grade sing in church @ 10:30
*May 17	Jesus' Parables: The Shrewd Manager Luke 16: 1-9 During Opening presentation of certificates of participation to those who attended in 2008-2009

* - NOT FOR THE 7TH THROUGH HIGH SCHOOLERS, USE YOUR OWN CURRICULUM